



**The Nassau BOCES Educational Foundation  
Grant Application**

Mission Statement: The Nassau BOCES Educational Foundation is an independent, non-profit, community-based organization. Its purpose is to acquire and distribute funds to enhance educational opportunities for all students who attend or take part in Nassau BOCES schools, services or programs. The Foundation supports initiatives that are beyond the scope of the agency's budget and will actively seek donations, grants and government funds.

*The annual grants awarded by the Nassau BOCES Educational Foundation - ranging in the past from approximately \$150 to over \$13,000 - support innovative and creative educational initiatives that enhance and enrich the academic, social and/or emotional development of the students in our schools and programs.*

**After filling out the application below, please check that:**

1. *You have completed all sections of the application. **Incomplete applications will NOT be considered.***
2. *Your Principal/Supervisor has carefully read the application and signed the form indicating their approval.*
3. *You have proofread the application for spelling, grammar and clarity.*
4. *Save the application using SAVE AS.*
5. *If necessary you can reopen the application to make additional changes/updates.*

**I. Applicant Information (90 Characters Each)**

Name:

Title:

Phone:

E-mail:

School/Program:

Location:

Program Principal/Supervisor:

Phone:

E-Mail:

## II. Project Information

Project Title (350 Characters):

Description (450 Characters):

Objective 1 (450 Characters):

Objective 2 (450 Characters):

Objective 3 (450 Characters):

Expected Outcome (450 Characters):

Number of Pupils Served (90 Characters):

Grade Level (90 Characters):

Functioning Level (90 Characters):

Will your grant require additional funding in future years?

Yes No

*If yes, you will have to re-apply next year*

III. *Project Budget—Complete Excel Budget sheet (formulas to tally amounts are embedded in form) and attach to application. The Excel Budget sheet can be downloaded on the Educational Foundation website.*

IV. **Project Approval – Signature Requirements**  
*After completing the grant application form, please print, sign and submit to your program Principal/Supervisor for their approval. It must then go to your Central Office Administrator for approval and signature who will then forward the application to the District Superintendent or Designee for signature and final approval.*

***Please make sure that your program Principal/Supervisor also fills out the attached rubric.***

***This must accompany each application that you submit.***

Applicant Name and Signature \_\_\_\_\_

Program Principal/Supervisor:

I have read this proposal and approve the application. I have also signed the attached rubric.

Approval of Building Principal/Supervisor \_\_\_\_\_

Central Office Administrator:

**The resources for this grant are not currently available in the Nassau BOCES budget.**

Approval of Central Office Administrator \_\_\_\_\_

Approval of District Superintendent or Designee \_\_\_\_\_